



**School District No. 43 (Coquitlam)**  
**Invites applications for the position of:**

**HVAC 1 Mechanic**  
Permanent Position (40 hours a week)  
Primary Afternoon Shift (3:15-11:45pm)

Coquitlam School District invites applications from individuals for the position HVAC Mechanic. As the third largest school district in the province we are located within a 40-minute drive from downtown Vancouver. The school district has a population of 32,000 students with approximately 4300 teaching, administrative, managerial and support staff.

Working under the direction of the Manager of Maintenance and the Trades Supervisor – Mechanical this position provides heating, ventilation and air conditioning tasks with a minimum of supervision.

**DUTIES:**

- Installs, services and repairs heating and ventilating equipment
- Repairs and calibrates pneumatic and electronic controls and thermostats
- Performs air balancing of building heating and ventilating systems.
- Performs preventive maintenance by visual inspections as required and periodically as established by a preventive maintenance program.
- Maintains an inventory of supplies and materials to complete necessary maintenance and installations.
- Reads and interprets plans, drawings and specifications of district buildings and facilities.
- Provides estimates and advice on HVAC projects
- Supervises uncertified tradesmen when they are assigned to assist
- Keeps a detailed account of work performed for the computerized costing system.
- Operates power and manual tools related to the job.

**REQUIRED KNOWLEDGE AND SKILLS**

- British Columbia Certificate of Trades Qualification in, electrical.
- **Plus**, Class B gas fitting ticket.
- Minimum of three (3) years proven experience in heating, ventilation and air conditioning (HVAC) system maintenance including a minimum of two (2) years' experience using DDC systems
- Recent related experience
- Proven ability to work with minimal supervision
- Excellent troubleshooting skills
- A valid BC class 5 driver's license

This is a unionized position which offers \$36.83/hour (40 hours/week), including an attractive benefit package which includes, Extended Health, Dental, MSP and Pension Plan (MPP).

To apply, please click on the following link <https://bit.ly/3kuR5Et>

*All applicants are advised that they must sign a release to permit a criminal review prior to confirmation of hiring. We appreciate your interest but regret that only those candidates selected for an interview will be contacted.*

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