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The following is a listing of Custodial Best Practice research, reports, and assessment tools for review by the Custodial Practice Modernization project.

Document Type	Doc #	Name or Title	Source	Comments & Summary
Standards				
 Cleaning_Frequencies_and_Standards1790	S.1	APPA Cleaning Frequencies & Standards		Provides recommended cleaning frequencies of specific areas based on APPA level 2
 APPA Standards of Cleanliness.docx	S.2	APPA Standards of Cleanliness	From report appendix	Detailed description of APPA Levels of Cleanliness Useful to set expectations and benchmark
 APPA based Staff Service levels (FTE per	S.3	APPA based Staff Service levels (FTE /Sq. ft.)	From Custodial Analysis Guide	Recommended staffing levels by space type and APPA level
Guides				
 NCES-ASBO planning guide.pdf	G.1	NCES – ASBO Planning Guide	U.S. Dept. of Education	Planning guide for maintaining school facilities Ch. 5 – Maintaining School facilities & grounds Ch. 6 – Effectively Managing Staff & Contractors Appendix F – Model JD for a Custodial Worker

Document Type	Doc #	Name or Title	Source	Comments & Summary
 Staffing Guidelines for Educ facilities.pdf	G.3	APPA's Operational Guidelines for Educational Facilities: A Focus on Staffing		
Ordering URL: http://www.appa.org/bookstore	G.3	Custodial Staffing Guidelines for Educational Facilities, third edition	Reference	Handbook can be bought or referenced online.
 SD 73 - duties and cleaning frequencies.x	G.4	SD 73 – Kamloops Custodial Guide for Tasks and Cleaning Frequencies	SD 73 – Wayne	Outlines key custodial tasks and frequency of cleaning required by area
 Copy of Custodial FTE Staffing SD 79 Si	G.5	SD 79 – Cowichan Custodial Staffing Allocation Guide	SD79 - Brad	Provides a staff allocation based on sq. ft. / FTE and also looks at Student population ratios. Use to identify areas where allocation issues exist.
 3.9.15-Tufts-Janitoria I-Process-Improvement	G.6	Tufts Custodial Efficiency Plan		Mechanization Efficiency Guide included. Outline efficiency rating of various mechanized custodial equipment BA: Good resource and helpful reference overall. Good template to customize for our project.
Research: Clean Schools Benefits				
 Cleanliness and Learning Final.pdf	C.1	Cleanliness and Learning in Higher Education		Study on the link between cleanliness and learning outcomes
 school-environment-mar-2015.pdf	C.2	Impact of the school Environment on student Achievement		Study on the link between cleanliness and learning outcomes

Document Type	Doc #	Name or Title	Source	Comments & Summary
 school-environment-impact-research-study	C.3	School environment impact research		Study on the link between cleanliness and learning outcomes
Sample Green Cleaning Program				
 uc_berkeley_green_cleaning_program_2011	GR.1	University of California, Berkeley CAMPUS GREEN CLEANING POLICY		Green cleaning program outlines and policies
 GreenReport.pdf	GR.2	Report: Green Cleaning Initiative At York University		Green cleaning program outlines and policies
Sample Assessment Surveys				
 APPA based custodial analysis assessment.d	A.1	APPA CUSTODIAL OPERATION SELF-ANALYSIS PROGRAM	?	Campus Custodial Practice Assessment template & survey Very comprehensive – job duties, management, efficiency benchmarking and costing Potentially customize and trim.
 School Principal Questionnaire Sample	A.2	School Principal Interview Questionnaire	Appendix from consultant report	Basic qualitative questionnaire Suggest include principal, teachers, and custodial staff
Sample Consultant Reports				

Document Type	Doc #	Name or Title	Source	Comments & Summary
 Purdue University Custodial_Services.pdf	R.1	Purdue University – Review and Assessment of Custodial Services Report	Internet source	Purdue University – Review and Assessment of Custodial Services Report. Good detailed outline of metrics and APPA based measures. Excellent template.
 Newton Public Schools - Consultants	R.2	Newton Public Schools – Consultant Report on Custodial Services	Internet source	Report relevant for public schools – analysis of 12 SDs in U.S. Lots of good measures and visual metrics